

## MARION COMMON COUNCIL MEETING – August 8, 2016

Council President Aaron Schoen called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

*Present:* Scott Zillmer, Arlyn Fischer, Ken Williamson, Scott Hoffmann, Aaron Schoen, Tom Nolan

*Others present:* Chief Kevin Schultz, Dave Mattes, Dan Brandenburg, John Bork, Trinitie Wilke, Terry, Connor & Jill Lodewegen

*Arriving later:* Attorney Mike Meyer (6:01 p.m.)

m/s/c Zillmer/Fischer to approve the agenda.

m/s/c Zillmer/Hoffmann to deviate from the order of agenda if necessary.

m/s/c Nolan/Fischer to approve the minutes from July 11<sup>th</sup>, 2016.

**Acknowledgement of Citizens/Open Forum:** Jill Lodewegen introduced herself as a candidate for Waupaca County Clerk.

**Communications/Petitions/Correspondence:** Newsletters from Focus and the Waupaca County Economic Development Corp were in the packets. The Wisconsin Taxpayer did not arrive in time. Also in the packets was an invitation to attend a Continuity of Government Operations Planning for Rural Communities course at the Waupaca County Courthouse on September 13<sup>th</sup>.

### **Standing Committee Reports:**

#### Personnel:

Public Protection: Hoffmann reported on the meeting held August 1<sup>st</sup>. Chief Schultz is getting prices on more security cameras. Public nuisance properties were discussed; clean-up is in progress at 111 S. Parkview; 714 NE 2<sup>nd</sup> and 204 S. Main were cleaned up; Health and Human services was contacted for help with 312 E. Garfield; a raze order on 315 Siegert will be enforced; 735 S. Main is also under a raze order and needs to be down by September or the owner will be cited. The monthly department activities were reviewed and detailed in the minutes. m/s/c Williamson/Fischer to approve the Public Protection minutes of August 1<sup>st</sup>.

Community Properties: Zillmer reported on the meeting held August 1<sup>st</sup>. The committee motioned to have Todd Bessette take down the billboard on city owned property on Highway 45 & G. The alley/parking lot construction contracts were signed and the project will start shortly. A new announcer's booth/storage area at the athletic field was approved; cost is estimated to be \$13,000, \$10,500 has been raised in the form of pledges, the balance will come out of the outlay account. The booth needs to be completed by April, 2017. Options for the Lions Point/Sr. Center were discussed; it was decided the 2 best options were to tear down the building and put up an open shelter without a senior center or replace it with a new shelter & senior center outside of the flood plain. The options for the W. Garfield storm sewers and reconstruction was discussed and it will also be included in the FEMA grant application. The entire project is estimated to cost around \$750,000. The monthly activities were reviewed. The gearbox on the dam gate is leaking for an unknown reason. It needs to be replaced; parts alone are estimated to cost \$4,000. m/s/c Fischer/Williamson to approve the Community Properties minutes of August 1<sup>st</sup>.

City Finance: Nolan reported on the meeting held July 11<sup>th</sup>. The monthly bills, bank statements and money transfers were reviewed and found to be in order. The property and liability insurance was also reviewed; they will be getting estimates from the League and our current provider. Rogers will draft a written exception policy for the limitation on the number of pets. They also recommended an ordinance to allow city officers and employees to sell fermented beverages at authorized events. m/s/c Zillmer/Hoffmann to approve the City Finance meeting minutes of July 11<sup>th</sup>.

#### Water & Sewer:

#### Streets & Highways:

### **Board Reports:**

#### Library Board:

Zoning Board of Appeals:

Board of Health:

Utility Board: Minutes were on the table.

City Plan Commission:

### **Department Reports:**

Clerk-Treasurer: A letter regarding full payment due on one of the business revolving loans was in the packets; Rogers will give a full update on all the revolving loans at the September meeting. The fall primary election is tomorrow. The unrented ½ of city hall will be utilized as a staging area to organize maps and other documents. The Mayor has a rare and unusual leg break; it's uncertain if she'll be at the September meetings.

Fire: Written report was in the packets.

Library: Wilke reported the summer library program is wrapping up. They are meeting with the schools on how the library can support the teachers. National Night Out went really well. It helped that there were more volunteers this year. Total attendance was down; the heat may have turned off some attendees. Wilke thanked Zillmer for the drone pictures and the council for supporting the event. Brandenburg added that there are not a lot of communities that do this; Marion should take a bow for hosting the event.

Police: Written report was in the packets. Schultz reported the raffles at Nation Night Out generated \$2600. Construction on the alley behind the police department will start tomorrow. Temporary parking arrangements of the squads and ambulance have been made. The K9 golf outing is this Saturday. Active shooter training will be conducted at the school at the end of the month.

Street: Mattes reported they started harvesting weeds from the pond and are removing a truck load a day.

Water & Sewer: Bork reported he is flushing hydrants; should be finished the next couple of days.

### **Miscellaneous Reports:**

Mayor's Report:

Marion Pond Association:

### **New Business:**

- a. Application for a Produce License – Karen Reimer-820 N. Main Street: m/s/c Fischer/Hoffmann to approve the produce license for Karen Reimer.
- b. Application for a Produce License – Kimberly Krieser – 1228 E. Prospect Avenue: m/s/c Hoffmann/Nolan to approve the produce license for Kimberly Kreiser.
- c. Lease between the City of Marion and David Bowers: Item was discussed and approved last month but we didn't have the actual lease. Clarification on the lease area; it is closer to 6 acres, covering 2 parcels, excluding the community gardens. Meyer will revise the lease to more accurately describe the area to be leased. m/s/c Zillmer/Hoffmann to approve the lease with David Bowers with the change in the lease area.
- d. Set Public Hearing Date & Time - Ordinance 2016-005: Authorizing City Officers and Employees to Sell Fermented Beverages in City parks and Buildings: Public hearing will be September 12<sup>th</sup> at 5:45 p.m.
- e. Applications for Operator Licenses: Presented for approval were Jonathan Bayless and Crystal Lemke. Both were approved by the police. m/s/c Fischer/Hoffmann to approve the operators as presented.

### **Unfinished Business:**

#### **Approval of Payments:**

a. Clerk-Treasurer, Fire Department, Library, Police Department, Senior Center, Street Department, Payroll Vouchers and Utility Vouchers: The Finance Committee reviewed and signed the bills prior to the meeting and found them to be in order. Copies of the check register were on the table; July invoices total \$75,905.65. m/s/c uroll Zillmer/Nolan to approve the payments as presented.

#### **Treasurer's Report:**

a. Approval of the Treasurer's Report and Money Transfers: Money transfers included \$29,369 transferred on July 12<sup>th</sup> and \$49,593.86 transferred on July 18<sup>th</sup> from the City Money Market to Pooled Cash to pay monthly

bills and payroll, \$79,700 transferred on July 27<sup>th</sup> from Pooled Cash to the City Money Market to earn higher interest on idle funds and \$147,192 transferred on July 12<sup>th</sup> from Pooled Cash to the Water and Sewer Money Market to earn higher interest on idle funds. m/s/c uroll Fischer/Nolan to approve the treasurer's report and money transfers as presented.

**Announcements:** Meeting Dates:

A Special Council may be needed regarding a possible land transfer related to the alley project. Date to be determined.

Election Day	8/9	7:00 am – 8:00 pm (fire hall)
Joint Community Properties/Street	9/6	4:15 pm
Public Protection	9/6	5:15 pm
Utility Board	9/7	4:00 pm
Finance	9/12	4:45 pm (time change)
Council	9/12	6:00 pm

**CLOSED SESSION:** N/A

**OPEN SESSION:** N/A.

**DEVIATED BACK TO:** Lease between the City of Marion and David Bowers: Meyer requested the Council President be authorized to sign the lease in the Mayor's absence. m/s/c Zillmer/Fischer to authorize Council President Aaron Schoen to sign the lease.

m/s/c Nolan/Zillmer to adjourn. Time: 6:26 p.m.



Mary S. Rogers  
Clerk-Treasurer

