

## MARION COMMON COUNCIL MEETING – May 9, 2016

Mayor Mielke called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

*Present:* Arlyn Fischer, Ken Williamson, Scott Hoffmann, Aaron Schoen, Tom Nolan

*Absent:* Scott Zillmer

*Others present:* Chief Kevin Schultz, Dave Mattes, Dan Brandenburg, John Bork, Trinitie Wilke, Attorney Mike Meyer

m/s/c Schoen/Fischer to approve the agenda.

m/s/c Nolan/Schoen to deviate from the order of agenda if necessary.

m/s/c Hoffmann/Schoen to approve the minutes from April 11 & April 19<sup>th</sup>.

**Acknowledgement of Citizens/Open Forum:** None.

**Communications/Petitions/Correspondence:** Newsletters from Focus and the Waupaca County Economic Development Corp were in the packets. The Wisconsin Taxpayer did not arrive in time. Also in the packets were thank you notes from Sheri Wieters and the Delta Kappa Gamma Society.

### **Standing Committee Reports:**

#### Personnel:

Public Protection: Williamson reported on the meeting held May 2<sup>nd</sup>. 111 S. Parkview was given 30 days to clean up and remove an unpermitted shed or be cited. Schultz purchased wellness cards for the employees to take advantage of the wellness center. A mental health commitment was done on a male subject. A Failure-to-Yield Causing Great Bodily Harm citation was issued for the accident on Highway 45. A referral was made on a 13 year-old for theft. A citation was issued for inattentive driving for a crash on Main Street. A few people showed up for coffee with a cop; Schultz will try another in fall. Drug take-back yielded 10#'s of prescription drugs. The Antigo prom shooting involved one of our former part-time officers, he is being credited with saving a lot of lives. m/s/c Fischer/Hoffmann to approve the minutes of the Public Protection committee meeting of May 2<sup>nd</sup>.

Community Properties: Fischer reported on the meeting held May 2<sup>nd</sup>. The city did not get the grant for SW 1<sup>st</sup> Street. Prevailing wage rates will go away starting 1/1/17 so the project will wait until 2017. Reconstruction of the alley behind city hall will be done this year in conjunction with the Subway development; the total cost will be under \$234,000 so prevailing wages will not apply. The estimate on the alley is \$128,598. Surrounding property owners will be contacted to see if they want to replace their pavement at the same time. Mattes is getting an estimate to remove a tree in the alley behind Vonnie Jahnke's. The committee recommended Carl Reinke as a part-time street laborer. Damage was done to the Wallace Park restrooms. Residents can continue to take brush to the Voss farm for a couple of months. We are a tree city for the 15<sup>th</sup> year in a row. Discussion is underway to replace curb & gutter by the Body Works. m/s/c Schoen/Hoffmann to approve the minutes of the Community Properties/Street Committee.

City Finance: Nolan reported on the meeting held April 11<sup>th</sup>. Bills, bank statements and financial reports were reviewed and found to be in order. Degener only made partial payment on the 1<sup>st</sup> installment of crop land rental; he will pay the rest in April. A Worker's Comp dividend from EMC in the amount of \$1,945 was recieved. A dog limit exception was granted to Carla Tucker; an ordinance change or policy regarding the dog limit is under discussion. Advance refunding of the Water and Sewer bonds was considered; Mielke estimated we could save \$392,000 in interest and pay off the bonds 3 years earlier by prepaying the existing debt instead. Committee liked the idea of pre-paying the debt starting in 2020 instead. m/s/c Schoen/Hoffmann to approve the Finance Committee meeting minutes of April 11<sup>th</sup>.

Water & Sewer:

## Streets & Highways:

### **Board Reports:**

Library Board:

Zoning Board of Appeals:

Board of Health:

Utility Board: Minutes were on the table.

City Plan Commission: Minutes were in the packet.

### **Department Reports:**

Clerk-Treasurer: Invites to the Marion Body Works ribbon cutting/open house were on the table. The renter across the hall, Mary Kafer/Critters Habitat, will be out of business in two months unless she gets an investor.

Fire: Written report was on the table.

Library: Wilke reported the 10<sup>th</sup> annual Family Night Out will be August 2<sup>nd</sup>; they need more volunteers.

Police: Written report was in the packets. Schultz reported they are doing state mandated fire arms training this week. Next week is National Police Week. National Law Enforcement Memorial Day is the 15<sup>th</sup>.

Street: Mattes reported he will be meeting with MAMA's House of Hope tomorrow regarding parking out back. A tree by the Body Works will be taken down tomorrow; it's in the city curb/gutter area that is being replaced.

Water & Sewer: No report.

### **Miscellaneous Reports:**

Mayor's Report:

Marion Pond Association:

### **New Business:**

- a. Annual Distribution & Review of the Code of Ethics per Ordinance 71-10 (B): The sign-off sheets should be turned in tonight.
- b. Consider Amending Zoning Ordinance 625-19 Agricultural District: Nolan reported Finance recommended 2 changes – allowing an accessory building before a home and reducing the minimum lot size down from 10 acres to ½ acre. m/s/c Schoen/Fischer to approve the recommendations made by Finance to amend Ordinance 625-19 as it affects the Agricultural district (to include an accessory building before a primary structure and to reduce lot size to ½ acre).
- c. Consider Amending Zoning Ordinance 625-33 Parking Design: Nolan reported Finance recommended keeping the minimum stall width of 10' x 20' for public parking stalls but to allow parking stalls on private property to be a minimum of 9' x 18'. m/s/c Schoen/Hoffmann to alter the Zoning Ordinance 625-33 for a distinction between public and private stalls (allowing a minimum dimension of 9' x 18' for parking stalls on private property).
- d. Consider Amending Zoning Ordinance 625-33 Parking Design: Finance recommended no changes.
- e. Resolution 2016-03: Extension of Park Hours: m/s/c Schoen/Fischer to approve Resolution 2016-03 for the dates listed and waive the reading.
- f. Site & Building Plan – Zanella Investments – Subway - 229 N Main: Plan Commission reviewed and recommended approval. A stamped/signed copy of the plans has not been received. m/s/c Nolan/Schoen to approve the site & building plans for Zanella Investments as long as we get copies of the stamped plans.
- g. Site & Building Plan – Scott Arndt – Arndt's Repair Shop – 112 N. Parkview: Plan Commission reviewed and recommended approval. Signed/stamped plans were received. m/s/c Schoen/Hoffmann to approve the site & building plans for Arndt's Repair shop at 112 N. Parkview.
- h. Application "Class B" License – Pigeon River Brewing, LLC dba Pigeon River Brewing Co.; Nathan Knaack, Agent; 1103 N. Main: This is a pro-rated license until June 30, 2016. m/s/c Schoen/Fischer to approve the "Class B" license for the Pigeon River Brewing, LLC dba Pigeon River Brewing Co.; Nathan Knaack, Agent.

- i. Application for Coin Machine License – Pigeon River Brewing, LLC: m/s/c Hoffmann/Schoen to approve the application for coin machine license for Pigeon River Brewing, LLC.
- j. Hiring of Part-Time Street Laborer Community Properties recommended Carl Reinke for approval. Application was on the table. Reinke has been doing some welding and minor repairs for the city for the past year or so. He replaces Harlan Radtke and will plow and mow. m/s/c Schoen/Fischer to hire Carl Reinke as a part-time street laborer.
- k. Waupaca County Invoice for Demolition of the former “Nose” Building: Meyer will contact Waupaca County Corporate Council to check the status.
- l. Applications for Operators Licenses: Presented for approval Regina Webster and Amy Olson; both were approved by the police. m/s/c Fischer/Hoffmann to approve the operator licenses as presented.

**Unfinished Business:**

**Approval of Payments:**

a. Clerk-Treasurer, Fire Department, Library, Police Department, Senior Center, Street Department, Payroll Vouchers and Utility Vouchers: The Finance Committee reviewed and signed the bills prior to the meeting and found them to be in order. m/s/c uroll Schoen/Nolan to approve the payments as presented.

**Treasurer’s Report:**

a. Approval of the Treasurer’s Report and Money Transfers: Money transfers included \$63,000 transferred from the City Money Market to Pooled Cash on April 21<sup>st</sup> to pay the monthly bills; \$193,754 transferred from Pooled Cash to the Water & Sewer Money Market to earn on higher interest on idle 1<sup>st</sup> quarter revenue and \$458,285 transferred from the Water & Sewer Money Market to Pooled Cash to make the annual revenue bond payment. m/s/c uroll Schoen/Fischer to approve the treasurer’s report and money transfers as presented.

**Announcements: Meeting Dates:**

Plan Commission	tbd	
Utility Board	6/1	4:00 pm
Joint Community Properties/Street	6/6	4:00 pm
Public Protection	6/6	5:15 pm
Finance	6/13	4:30 pm (auditor will be present)
Council	6/13	6:00 pm

**CLOSED SESSION:** m/s/c uroll Schoen/Fischer to move into closed session according to ss19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (consider possible purchase and sale of property). Time: 6:24 p.m.

**OPEN SESSION:** m/s/c Nolan/Williamson to return to open session. Time: 6:44 p.m. No action.

m/s/c Schoen/Williamson to adjourn. Time: 6:44 p.m.

Mary S. Rogers  
Clerk-Treasurer