

MARION COMMON COUNCIL MEETING – October 10, 2016

Mayor Mielke called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present: Scott Hoffmann, Aaron Schoen, Tom Nolan, Scott Zillmer, Arlyn Fischer, Ken Williamson.

Others present: Chief Kevin Schultz, Dave Mattes, Dan Brandenburg, Joe Stuhr, Attorney Mike Meyer, Darwin Huebner, Madison Russow, Dillon Tiffany, Mary Riske, Jeff Keller, Todd Bessette, Mike Lefebvre, Lee Much

m/s/c Zillmer/Hoffmann to approve the agenda.

m/s/c Hoffmann/Schoen to deviate from the order of agenda if necessary.

m/s/c Zillmer/Schoen to approve the minutes from September 12th & October 3rd.

Acknowledgement of Citizens/Open Forum:

Communications/Petitions/Correspondence: Newsletters from Focus, the Waupaca County Economic Development Corp and the Wisconsin Taxpayer were in the packets.

Standing Committee Reports:

Personnel:

Public Protection: Hoffmann reported on the joint meeting held September 15th with the Towns Advisory Committee. The 3 year contract is up for renewal; towns are taking it back to their boards for approval. Replacing the old tender in 2017 was discussed. In 5-8 years Stuhr would also like to replace the Engine & Rescue with one unit. Stuhr would like to start fundraising for a Gator or Ranger within the next 2 years. The proposed budget was reviewed and taken back to the town boards for their review. m/s/c Fischer/Schoen to approve the minutes from Public Protection from September 15th.

Community Properties:

City Finance: Nolan reported on the meeting held September 12th. Rogers is checking on employee health insurance since we may have a group of 2. The 2017 department head budgets, fee schedule and capital improvement plan were reviewed. Property and Liability Insurance was tabled; more information on that was received tonight. They recommended Ordinance 2016-006; the public hearing was held earlier tonight. Policy on the limitation on the number of pets was tabled. They reviewed the monthly bills, financial reports and bank statements and found them to be in order. m/s/c Zillmer/Schoen to approve the minutes from the City Finance meeting.

Water & Sewer:

Streets & Highways:

Board Reports:

Library Board:

Zoning Board of Appeals:

Board of Health:

Utility Board: Minutes were not complete.

City Plan Commission:

Department Reports:

Clerk-Treasurer: Busy with elections; early voting has started.

Fire: Written report was in the packets. Stuhr reported on last months' calls and training. All gun raffle tickets were sold. They participated in a MABAS training mobilization in Clintonville. 4 new firefighters are starting classes. The department will do chimney cleaning for a \$40 donation.

Library: No report.

Police: Written report was in the packets. Schultz reported only minor complaints from last weeks' homecoming. Schultz ran in a 5K last Thursday for Special Olympics.

Street: Mattes reported they are starting to close up the parks and putting stuff away.

Water & Sewer: No report.

Miscellaneous Reports:

Mayor's Report: Mayor Mielke informed the council that Rogers has completed the necessary requirements and is now a Certified Municipal Treasurer of Wisconsin; of an organization over 520 members, only 70 have achieved this honor.

Marion Pond Association:

New Business:

- a. Park Use Permit Application – Haunted Hallows Haunted Trail, October 29th – 7-9:30 p.m.: Date changed to Sunday, October 30th. They need someone over 18 to be responsible. Chief Schultz also wants a list of volunteers for background checks; sex offenders cannot participate in Halloween activities. The area involved will be from the 2nd hole of the disc golf course to the sledding hill; a candy trail for the smaller kids will be set up in a different area. They will have lighting and signage. m/s/c Zillmer/Schoen to approve the park use permit application provided the Chief's concerns are addressed to his satisfaction.
- b. Consider Options for Lions Point/Sr. Center: After the last discussion, council was leaning towards leaving it alone. The FEMA pre-app arrived today for the Emergency Grant. A decision should be made on whether to take part in this application cycle. There is no guarantee we would get the grant. Nolan doesn't think we should mess with the shelter or senior center and leave it out of the grant; we can look for another place for the seniors and take care of any demolition of the senior center ourselves. Bessette questioned whether it's wiser to go for the grant so we'd have some money for a new building; we would then need a plan for the seniors right away. m/s/c Nolan /Zillmer to exclude the Lion's Point Shelter and Senior Center from this grant application.
- c. Raze Order – 315 S. Main: All deadlines have passed. Building is due to be razed by October 31st. Huebner was given the opportunity to be heard. Huebner said he had no idea the house had deteriorated so much when his ex-wife was living in it. He claimed everything is done other than the siding and it is structurally sound and cleaned up. Huebner also has a health issue that left him unable to walk and do repairs. Attorney Meyer said Huebner was given a total of 12 notices plus extensions in the last 2 years that have largely been ignored. The Building Inspector has been unable to gain access – no one answers the door; the tenant works nights and may have been sleeping. The police left notes and there were no call backs. Lee Much stated an improved lot is better than an empty lot and it's better to have tax money coming in. The assessed value has risen since this process started. Mayor Mielke asked if Huebner would be willing to allow the inspector inside for another look; an inspection will be made within 10 days; Chief Schultz will also be present. Tabled.
- d. Ordinance 2016-006: Correcting the location of the polling place and adding a section providing for the use of alternate election officials and split shifts as necessary: Public hearing was held earlier. m/s/c uroll Zillmer/Schoen to adopt Ordinance 2016-006 and waive the reading.
- e. Resolution 2016-07: Naming of Alley: Possible names were discussed. m/s/c uroll Hoffmann/Fischer to waive the reading and approve Resolution 2016-07: Naming and Dedicating of Pistol Pete Alley.
- f. Addition of the alley behind City Hall to the WisDOT Local Road Map for Highway Aids: Could mean an extra \$300/year in aid. m/s/c Nolan/Zillmer to approve the addition of the alley behind City Hall (Pistol Pete Alley) to the WisDOT Local Road Map for highway aids.
- g. Easement to Zanella Investments between the Subway West Property Line and the Alley East ROW line: m/s/c Nolan/Zillmer to grant the easement to Zanella Investments between the Subway west property line and the alley east ROW line.
- h. Proposed Proclamation- Declaring October 16-22, 2016 “Freedom from Workplace Bullies Week” – Wisconsin Healthy Workplace Advocates: No motion received.
- i. Certified Survey Map – City of Marion – Parcel 252-352400-000 Shawano County: Is for the property in the industrial park that may be sold for storage units. Plan Commission recommended approval earlier. m/s/c Schoen/Nolan to approve the Certified Survey Map.
- j. Sale of Land: m/s/c uroll Nolan/Schoen to approve the sale of land (1.033 acres to Ralph Mehlberg at \$7.,500 an acre)

- k. 2017 Lease Agreement between the City of Marion and the Marion School District for Use of the Athletic Field: No changes from last year except the dates and the name of the school board president. m/s/c uroll Fischer/Hoffmann to approve the 2017 Lease Agreement between the City of Marion and the Marion School District for use of the athletic field.
- l. 2017-2019 Fire Protection Contract: Changes to the existing contract in item #'s 10, 11, and 18 were reviewed. m/s/c uroll Schoen/Fischer to approve the revised fire department contract.
- m. 2017 Fire Truck Purchase: Discussion began and will continue at the Public Protection/Town Advisory level. Tabled.
- n. Agreement of 2016 Auditing Services – CliftonLarsonAllen, LLC: m/s/c uroll Zillmer/Schoen to approve the 2016 Auditing Services with CliftonLarsonAllen, LLC
- o. Memo of Understanding between the City of Marion and the County of Waupaca for the Statewide Voter Registration System: Has not arrived. Tabled
- p. Applications for Operator Licenses: None.

Unfinished Business:

Approval of Payments:

a. Clerk-Treasurer, Fire Department, Library, Police Department, Senior Center, Street Department, Payroll Vouchers and Utility Vouchers: The Finance Committee reviewed and signed the bills prior to the meeting and found them to be in order. Copies of the check register were on the table; invoices total \$424,219.54. m/s/c uroll Schoen/Fischer to approve the payments as presented.

Treasurer's Report:

a. Approval of the Treasurer's Report and Money Transfers: Money transfers included \$149,526 transferred on September 13th from the City Money Market to Pooled Cash to pay monthly bills and payroll. m/s/c uroll Schoen/Hoffmann to approve the treasurer's report and money transfers as presented.

Announcements: Meeting Dates:

Public Protection w/Towns	10/20	6:00 pm (fire hall)
Special Council	10/24	4:15 pm
Utility Board	11/2	4:00 pm
Joint Community Properties/Street	11/7	4:15 pm
Public Protection	11/7	5:15 pm
General Election	11/8	7am-8pm (fire hall)
Finance	11/14	4:45 pm
Public Hearing	11/14	5:45 pm (budget)
Council	11/14	6:00 pm

CLOSED SESSION: Not needed

OPEN SESSION: N/A

m/s/c Williamson/Fischer to adjourn. Time: 6:52 p.m.

Mary S. Rogers
Clerk-Treasurer